

# PowerSchool Online Enrollment

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REGISTERING MY STUDENT ONLINE \*NOTE: HIGH  
SCHOOL STUDENTS MUST STILL COME IN TO DO  
THEIR SCHEDULES

# GO TO POWERSCHOOL PARENT PORTAL

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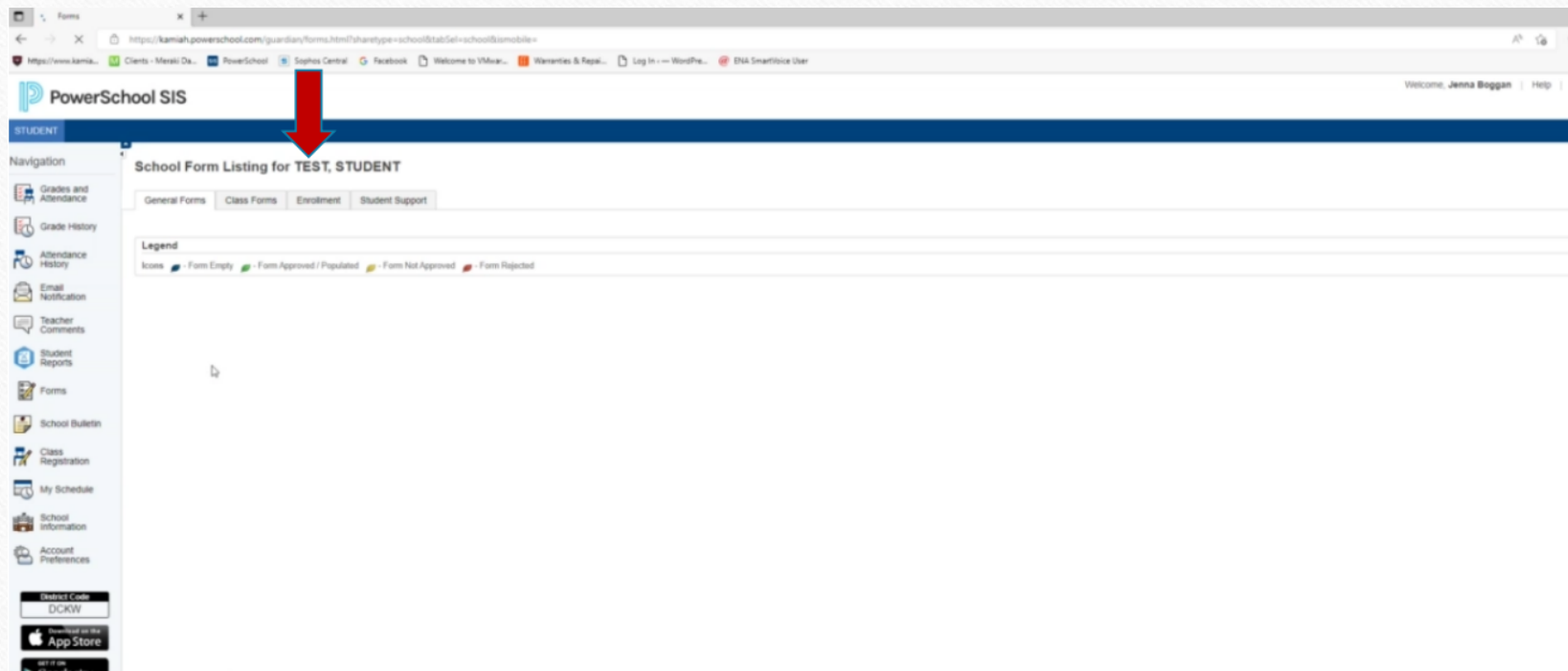
- [Kamiah.powerschool.com/public](http://Kamiah.powerschool.com/public)
- Enter your username and password. If your username or password are incorrect, click on reset. If your email is registered, you will get an email.
- Please contact your school secretary if your username or password don't work, or if you cannot access PowerSchool Portal.

# CLICK ON FORMS IN PARENT PORTAL

The screenshot displays the PowerSchool SIS Parent Portal interface. The browser address bar shows the URL <https://kamiah.powerschool.com/guardian/home.html>. The page title is "Grades and Attendance: TEST, STUDENT". The left navigation menu includes the following items: Grades and Attendance, Grade History, Attendance History, Email Notification, Teacher Comments, Student Reports, **Forms** (highlighted with a mouse cursor), School Bulletin, Class Registration, My Schedule, School Information, and Account Preferences. The main content area shows an "Attendance By Class" table with columns for "Last Week" (Exp, M, T, W, H, F) and "This Week" (M, T, W, H, F). The table also includes columns for "Course", "G1", "G2", "S1", "G3", "E3", "G4", "S2", "Y1", and "Absences". Below the table, there is a "Legend" section with the text: "Attendance Codes: Blank=Present | A=Absent | T=Truly Unexcused | X=Excused Absence | C19-Covid19 Related Absence | M=Medical | Q=Covid19 Isolation | V=Ability | B=Barrelement | L=Tardy - Excused | S=Suspension | S-H=House Suspension | U=Unexcused Absence | FM=Family Medical | FV=Family Vacation | MA=Medical Asthma | MU=Medical Upper Resp | MD=Medical".



# Click on the Enrollment Tab



The screenshot displays the PowerSchool SIS interface. At the top, the browser address bar shows the URL: <https://kamiah.powerschool.com/guardian/forms.html?sharetype=school&tabSel=school@smobile>. The page header includes the PowerSchool SIS logo and a user greeting: "Welcome, Jenna Boggan | Help | Site".

The main navigation menu is visible on the left, with the "Enrollment" tab highlighted. The "Enrollment" tab is indicated by a red arrow pointing to it. The page title is "School Form Listing for TEST, STUDENT". Below the title, there are tabs for "General Forms", "Class Forms", "Enrollment", and "Student Support". The "Enrollment" tab is currently selected.

A legend is provided below the tabs, showing icons for different form statuses: "Form Empty" (blue icon), "Form Approved / Populated" (green icon), "Form Not Approved" (yellow icon), and "Form Rejected" (red icon).

The left sidebar contains various navigation options, including "Grades and Attendance", "Grade History", "Attendance History", "Email Notification", "Teacher Comments", "Student Reports", "Forms", "School Bulletin", "Class Registration", "My Schedule", "School Information", and "Account Preferences". At the bottom of the sidebar, there are links for "Contact Us", "DCKW", and "Download on the App Store".

# Forms are as follows: (step by step instructions are in the following slides)

- Student Demographics-Overall information about the student.
- Student Contacts-People to call in case of an emergency.
- Student Address-Student address, mailing and physical
- Health Information-any pertinent health information the school needs to know
- Transportation Request Form: Whether the student rides a bus and where it picks up.
- Permissions/Agreements- Permission forms for various agreements and permissions through the school
- McKinney/Vento Act document- The McKinney Vento Act removes the barriers to ensure educational stability.
- Device Use Agreement-Agreement that is signed when the student receives the chrome book.
- Kamiah School District Title One Survey- A form required by all Title One schools.
- Kamiah School District Home Language Survey- A survey required by the state to establish first language.
- Athletics Registration Form- Students can sign up for sports on this form
- Migrant Status Survey- A document to determine the status of the student, if they are migrant, and remove educational barriers.
- Acknowledgment of Completion- The final form that says the parents and students completed the form.



# A. Student Demographics

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- Click on A, Student Demographics first. Any information changed will have to be approved by an administrator. Please confirm everything is correct and move to B.-Student Contacts
- Tabs are across the top of the screen. AFTER you click Submit, Forms will automatically move through the tabs
- STARS ARE REQUIRED
- If you are a new student, you must bring in birth certificate and immunizations. Click “I consent” after filling out all required fields.

Note: If you filled out last year's forms for demographics, contacts, and address, that information will already be pre-populated.

## B. Student Contacts

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- -People to call in case of an emergency.

The screenshot shows a web application interface for managing student contacts. The interface is divided into several sections:

- Left Sidebar:** A navigation menu with various icons and labels, including "Home", "Students", "Courses", "Reports", and "Settings".
- Main Content Area:**
  - Student Contacts:** A section with a heading "Student Contacts" and a sub-heading "Emergency Contacts". It contains a list of emergency contacts with columns for "Name", "Phone", and "Email".
  - Emergency Contacts:** A section with a heading "Emergency Contacts" and a sub-heading "Add Emergency Contact". It contains a form for adding a new emergency contact.
- Right Panel:** A form for adding a new emergency contact, with fields for "First Name", "Last Name", "Phone", "Email", and "Relationship". It also includes a "Save" button and a "Cancel" button.

## C. Student Address

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- Student address, mailing and physical

Note: If you filled out last year's forms for demographics, contacts, and address, that information will already be pre-populated.



# D. Health Information

- any pertinent health information the school needs to know

The image shows a screenshot of a web browser displaying a form for collecting health information. The form is organized into several sections:

- Personal Information:** Includes fields for "First Name", "Last Name", "Address", and "Phone Number".
- Medical History:** A section titled "Have you had any of the following conditions?" with a list of checkboxes for various conditions such as "Allergies", "Asthma", "Diabetes", "Epilepsy", "Heart Disease", "High Blood Pressure", "Hypertension", "Kidney Disease", "Lung Disease", "Mental Health Issues", "Other Chronic Conditions", "Recent Hospitalizations", "Surgical History", "Current Medications", "Allergies", "Immunization Status", "Recent Travel", "Family Medical History", "Current Health Status", "Mental Health Status", "Substance Use", "Tobacco Use", "Alcohol Use", "Sexual Health", "Pregnancy History", "Other Health Concerns", and "Other Information".
- Emergency Contact:** A section titled "Who do you call in an emergency?" with fields for "Name", "Phone Number", and "Relationship".

The form is displayed in a browser window with a sidebar on the left containing navigation icons. A "Submit" button is visible at the bottom right of the form.

## E. Transportation Request

- In Transportation, select AM and PM pickups
- Type the addresses desired if different from AM-PM
- Please read the Bus Rules at the Top
- Ensure you enter correct contact person(s).

# F. Permissions / Agreements

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- Agreements Include:
- Internet usage
- Google Email / Apps
- Field Trips
- Media Permissions
- All Apps / permissions are on our website and a direct link from the form takes you to them.



# G. McKinney/Vento Act Document

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The screenshot shows a web browser window displaying a form for the McKinney-Vento Act document. The form is titled "McKinney-Vento Act Document" and contains several sections for data entry:

- Name of the Legal Parent/Guardian:** A text input field.
- Address & Phone:** A text input field.
- Name of the Legal Parent/Guardian:** A text input field.
- Address & Phone:** A text input field.
- If Student and Family are providing guardian, please provide information below:** A text input field.
- Name of Person Student is Living with:** A text input field.
- Address & Phone:** A text input field.
- Parent/Guardian Signature:** A section for a signature, with a note: "Upload a scan of your signature or a handwritten signature on lined paper." Below this is a "Consent to use of handwritten signature" checkbox and a "Parent/Guardian Signature" text input field.
- Date:** A date input field.

At the bottom of the form, there is a "Submit" button and a "Print" button. A sidebar on the left contains navigation links, and a dropdown menu is visible on the right side of the form.

# H. Device Usage Agreement

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- Agreement that is signed when the student receives the chrome book.

# I. KSD Title One Survey

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- A form required by all Title One schools.



# J. KSD Home Language Survey

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- A survey required by the state to establish first language.

# K. Athletics Registration Form

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- Students can sign up for sports on this form

# L. Migrant Status Survey

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- A document to determine the status of the student, if they are migrant, and remove educational barriers.



# Acknowledgment of Completion

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- The final form that says the parents and students completed the form.
- If you have any questions, please call 208-935-4079