

AGENDA

Kamiah Joint School District #304 Board of Trustees

Kamiah School District Office

Monday, April 20th, 2020

Executive Session, 6:00 PM

Regular Meeting, 6:30 PM

SECTION A – EXECUTIVE SESSION- per I.C. 74-206 (1)(a)(b) –Action Item (6:00PM)

Executive Session, as per section 74-206 (1) of the Idaho Code, subsection (s):

- (a) To consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individual s are to be evaluated in order to fill a particular vacancy or need. This paragraph does not apply to filling a vacancy in an elective office or deliberations about staffing needs in general;
- (b) To consider the evaluation, dismissal, or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member, or individual agent, or public school student;

Note: Need to take a roll call vote and need to have 2/3 vote recorded in the minutes.

SECTION B – OPENING ACTIVITIES (6:30PM)

- I. Call Meeting to Order
- II. Pledge of Allegiance

SECTION C – Action Items

- I. Superintendent Search and Process
- II. Future meetings regarding Superintendent Search and Process

SECTION D– Action Items – CONSENT AGENDA

- III. Approval of Minutes
 - March 16th, 2020—Regular Meeting Minutes
- IV. Approval of Bills
- V. Approval of Substitute
 - Desiree Simons
- VI. Approval of Resignations
 - Jeff Loewen—Cross Country Coach
 - Tina Brotnov—KAP Coordinator & Aide

SECTION E – Action Items – REPORTS

- I. Superintendent's Report & Recognitions
- II. Principal Report
- III. Indian Education Parent Committee
- IV. Recognition of Valedictorian and Salutatorian
 - Peggy Flerchinger – Principal
 - Jeannette Wilcox – Counselor

SECTION F – Action Items – BUSINESS

- I. Award E-Rate Bid
- II. Supplemental Levy

- Accept the Canvas from the County Commissioners
- III. **Grounds Maintenance Contract**
 - Massey Janitorial / CV Lawn Care
- IV. **Approval of Soft Closure**
- V. **Approval of Principal Contract**
 - **Assignment & Amount**
 - ✓ Peggy Flerchinger—Principal
- VI. **Negotiations 2020-2021**
 - Possible Set Date and Time

SECTION G – INFORMATIONAL ITEMS

- I. **Student Enrollment – April 2020**
- II. **Budget Comparison Report**

SECTION H– ADJORN

March 16th, 2020 Regular Meeting Minutes

Executive Session—6:00 p.m.

Regular Meeting—6:30 p.m.

The Board of Trustees of Kamiah Jt. School District met in the Kamiah High School Library. Board Members present were Chairman Rikki Simler, Vice Chairman Brandaan deGroot, Board Member Don Skinner Board Member Damon Keen and Board Member Jesse Hunt. Also present for the meeting was Superintendent Steve Higgins and Clerk Tracy Lynde. Business Manager Patty Hamilton was present in Open Session of the Regular Meeting.

SECTION G---EXECUTIVE SESSION

At 6:00 p.m., Moved by Vice Chairman deGroot to go into Executive Session, as per section 74-206 (1) of the Idaho Code, subsection (s):

(b) To consider the evaluation, dismissal, or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member, or individual agent, or public school student;

Motion was seconded by Board Member Keen. Chairman Simler called for a roll call vote. Chairman Simler voted Aye, Board Member Skinner voted Aye, Board Member Keen voted Aye, Board Member Hunt voted Aye and Vice Chairman deGroot voted Aye. Motion carried.

Personnel Issues were discussed.

Vice Chairman deGroot moved to adjourn the Executive Session at 6:27 p.m. Board Member Skinner seconded the motion. Chairman Simler called for a vote. The Board voted Aye unanimously. Motion carried.

SECTION A---OPENING ACTIVITIES (6:30 P.M.)

I. Call Meeting to Order

At 6:32 p.m., Chairman Simler welcomed the audience and called the Regular Meeting to order.

II. Pledge of Allegiance

The Pledge of Allegiance was led by Kevin Lewis, Student.

III. Public Comments

Chairman Simler asked for public comments on non-agenda items. There was no public input at this time.

IV. Amend Agenda

Vice Chairman deGroot moved to amend the agenda in Business to add VIII. COVID-19 – Information and Planning. Board Member Keen seconded the motion. Chairman Simler called for a vote. The Board voted aye unanimously. Motion carried. Board Member Skinner moved to accept the amended agenda. Vice Chairman deGroot seconded the motion. Chairman Simler called for a vote. The Board voted aye unanimously. Motion carried.

SECTION B---Action Items---CONSENT AGENDA

I. Approval of Minutes

- February 20th, 2020—Regular Meeting Minutes
- March 9th, 2020—Special Meeting Minutes

II. Approval of Bills

III. Approval of Policies

- Policy # 2385—English Learners Program
 - ✓ Replace Policy # 674—Limited English Proficiency Programs
- Policy # 7235P—Written Compensation Procedure (Time and Effort)
- Policy # 7320—Allowable Uses for Grant Funds
- Policy # 8605—Retention of District Records

IV. Approval of Paid Administrative Leave

- Employee “A”

V. Approval of Resignations

- Stefanie Brimacomb – Secondary Teacher
- Charlene Brocke – Elementary Teacher
- Steven Higgins – Superintendent, Federal Programs Director, K-6 Principal

VI. Approval to Hire

- Stefanie Brimacomb – Technical Support Specialist/Network Administrator

Superintendent Higgins recommended the approval of the Consent Agenda. Vice Chairman deGroot moved to approve the Consent Agenda. Board Member Skinner seconded the motion. Chairman Simler called for a vote. The Board voted aye unanimously. Motion carried.

SECTION C---Action Items---REPORTS

I. Superintendent's Report & Recognitions

Superintendent Higgins informed the Board of Trustees of the following:

Program:

- * Federal Program Review went very well. Very few findings to be corrected. Most are completed. The District wants to thank Mrs. Engledow for her work in compiling the information, documentation and working with the State Department of Education.*
- * Mrs. Snyder will be conducting hearing and vision screening in the District this Spring. This is another service that Mrs. Snyder is able to provide the students of the community through her employment as school nurse.*
- * ISAT testing started today with the 9th Grade.*
- * Kamiah Elementary School took part in the Read Across America Week with dress up days, special drawings and an emphasis on reading. Observations and staff reports indicated a huge success.*

Planning:

- * Because of the County timeline, the Board will canvas the Levy results at the April Board Meeting.*
- * I would like the Board's approval to have the 8th Grade End of Year Celebration in the Middle School Gymnasium.*

Personnel:

Communication:

Logistical Support:

- * New lighting was completed last week at the Transportation Shop and Barn. Cost to the District after rebates will be no more than \$ 1,000.00*
- * The roof over the outside coolers was completed last weekend. The sub roof was rotted out in several spots. Total cost will be \$ 3,200.00 +/-*
- * Henry and I have begun the process of looking at special projects identified in the levy plan. In regards to the High School Gym Heating and Cooling. I contacted architect Jerry Arnzen to have him look at helping with the RFP.*

II. Principals Report

K-6 Principal Steve Higgins and 7-12 Principal Peggy Flerchinger were present. Principal Higgins and Principal Flerchinger gave verbal reports to The Board of Trustees.

III. Indian Education Parent Committee
No Report Given.

SECTION D---Action Items---BUSINESS

I. Open E-Rate Bids

- E-rate Special Project RFP
Three bids were received:
Compunet -- \$ 75,249.00
FatBeam -- \$ 99,960.00
ENA -- \$ 169,200.00

Technology Coordinator Stefanie Brimacomb will look into each bid and report back to the School Board at the April Regular Board Meeting. No decisions were made at this time.

II. 2020-2021 Administration Configuration

Superintendent Higgins recommends having two principals within the buildings and a 0.5 FTE Superintendent. After a brief discussion, Board Member Keen moved to reconfigure Grades K-3 and Grades 9-12 Principal, a Grades 4-8 Principal and a .5 FTE Superintendent and Federal Programs Director. Board Member Skinner seconded the motion. Chairman Simler called for a vote. The Board voted aye unanimously. Motion carried.

Vice Chairman deGroot moved to contract with ISBA for the Superintendent Search. Board Member Hunt seconded the motion. Chairman Simler called for a vote. The Board voted aye unanimously. Motion carried.

III. Approval of Principal Contract

- Peggy Flerchinger—Principal
Superintendent Higgins recommended the approval of Peggy Flerchinger's Principal Contract with duties and salary to be determined at a later date. Board Member Skinner moved to approval Peggy Flerchinger's Principal Contract for 1 (One) Year. Board Member Keen seconded the motion. Chairman Simler called for a vote. The Board voted aye unanimously. Motion carried.

IV. Grounds Maintenance Contract

- Massey Janitorial / CV Lawn Care
After a brief discussion, Vice Chairman deGroot moved to postpone visiting with Skyler Massey until he can be present. This will happen at the April Regular Board Meeting. Board Member Skinner seconded the motion. Chairman Simler called for a vote. The Board voted aye unanimously. Motion carried.

V. Approval of Budget Hearing

- June 15th, 2020 (Regular Board Meeting)

After a discussion, Vice Chairman deGroot moved to approve the Budget Hearing for June 15th, 2020 at the regularly scheduled Board Meeting. Board Member Skinner seconded the motion. Chairman Simler called for a vote. The Board voted aye unanimously. Motion carried.

VI. Graduation Ceremony Attendees

- Saturday, May 23rd, 2020
- 10:00 a.m.

Please contact Mrs. Flerchinger on who will be present for Graduation.

VII. Award E-Rate Bid

After a brief discussion, Vice Chairman deGroot moved to postpone the Awarding of the E-Rate Bids until the April Regular Board Meeting. Board Member Keen seconded the motion. Chairman Simler called for a vote. The Board voted aye unanimously. Motion carried.

VIII. COVID-19 Information and Planning

Superintendent Higgins gave an overview on the COVID-19. After a discussion Vice Chairman deGroot moved to close school beginning March 17th, 2020 and continuing through April 3rd, 2020. Anticipating open date for School will resume on April 6th, 2020. Board Member Skinner seconded the motion. Chairman Simler called for a vote. The Board voted aye unanimously. Motion carried.

SECTION E---INFORMATIONAL ITEMS

I. Student Enrollment—March 2020

A copy of the Student Enrollment—March 2020 was provided to the Board Members.

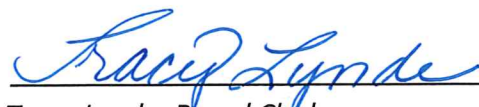
II. Budget Comparison Report

A copy of the Budget Comparison Report was provided to the Board Members.

Chairman Simler adjourned the meeting at 8:15 p.m.



Rikki Simler, Board Chairman



Tracy Lynde, Board Clerk