

AGENDA

Kamiah Joint School District #304 Board of Trustees

Kamiah High School Library

Monday, December 16th, 2019

Executive Session, 5:30 PM

Regular Meeting, 6:30 PM

SECTION A – OPENING ACTIVITIES (6:30PM)

- I. Call Meeting to Order**
- II. Pledge of Allegiance**
- III. Public Comments**

This time has been set aside for those attending the Board meeting to speak to any item that is not on the agenda. Time will be limited to three (3) minutes. Personnel issues cannot be brought up or discussed. This will be the only time during the meeting that the public will be invited to comment on items that are not on the agenda.

SECTION B – CONSENT AGENDA – Action Items

- I. Approval of Minutes**
 - November 18th, 2019—Regular Meeting Minutes
- II. Approval of Bills**
- III. Special Education Count**
 - Peggy Flerchinger
- IV. Approval of Resignations**
 - Ronda Sams – Elementary Teacher
 - Nicole Roberts – One-on-One Aide
- V. Approval to Hire**
 - Nicole Roberts – Speech & Language Aide
- VI. Approval of Substitutes**
 - Todd Holcomb
 - Adam Porter

SECTION C – REPORTS – Action Items

- I. Superintendent's Report & Recognitions**
- II. Principal Report**
- III. Indian Education Parent Committee**

SECTION D – BUSINESS – Action Items

- I. Job Description**
 - Superintendent of Schools

SECTION E – INFORMATIONAL ITEMS

- I. Student Enrollment—December 2019**
- II. Budget Comparison Report**

SECTION F – EXECUTIVE SESSION

Moved by _____ to go into Executive Session, as per section 74-206 (1) of the Idaho Code, subsection (s):

- (a) To consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individual s are to be evaluated in order to fill a particular vacancy or need. This paragraph does not apply to filling a vacancy in an elective office or deliberations about staffing needs in general;
- (b) To consider the evaluation, dismissal, or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member, or individual agent, or public school student;
- (j) To consider labor contract matters authorized under section 74-206 (1) (a) and (b)

Note: Need to take a roll call vote and need to have 2/3 vote recorded in the minutes.

November 18th, 2019 Regular Meeting Minutes

Executive Session—6:00 p.m.

Regular Meeting—6:30 p.m.

The Board of Trustees of Kamiah Jt. School District met in the Kamiah High School Library. Board Members present were Chairman Rikki Simler, Vice Chairman Herman Yates, Board Member Damon Keen and Board Member Don Skinner. Also present for the meeting was Superintendent Steve Higgins, Clerk Tracy Lynde and Business Manager Patty Hamilton. Board Member Brandaan deGroot was absent.

SECTION F---EXECUTIVE SESSION

At 6:01 p.m., Moved by Board Member Skinner to go into Executive Session, as per section 74-206 (1) of the Idaho Code, subsection (s):

(b) To consider the evaluation, dismissal, or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member, or individual agent, or public school student;

Motion was seconded by Board Member Keen. Chairman Simler called for a roll call vote. Chairman Simler voted Aye, Board Member Skinner voted Aye, Vice Chairman Yates voted Aye and Board Member Keen voted Aye. Motion carried.

Personnel Issues were discussed.

Board Member Keen moved to adjourn the Executive Session at 6:29 p.m. Board Member Skinner seconded the motion. Chairman Simler called for a vote. The Board voted Aye unanimously. Motion carried.

SECTION A---OPENING ACTIVITIES (6:30 P.M.)

I. Call Meeting to Order

At 6:36 p.m., Chairman Simler welcomed the audience and called the Regular Meeting to order.

II. Pledge of Allegiance

The Pledge of Allegiance was led by Terry Law, Homeless Liaison.

III. Public Comments

Chairman Simler asked for public comments on non-agenda items. There was no public input at this time.

SECTION B---Action Items---CONSENT AGENDA

- I. **Approval of Minutes**
 - October 21st, 2019—Regular Meeting Minutes
- II. **Approval of Bills**
- III. **Approval of Policies**
 - Policy # 3060
 - ✓ Education of Homeless Children
 - Policy # 230
 - ✓ Indian Policies and Procedures
- IV. **Appoint Homeless Liaison**
 - Terry Law
- V. **Job Description**
 - Superintendent of Schools
- VI. **Approval of Resignations**
 - Robin Sandino – Speech & Language Aide
 - Stanley Samuelsen – Custodian
- VII. **Approval of Substitute**
 - Adrienne Labrum

Superintendent Higgins recommended the approval of the Consent Agenda.

Vice Chairman Yates moved to remove V. Job Description, Superintendent of Schools into Business Session. Chairman Simler seconded the motion. Chairman Simler called for a vote. The Board voted aye unanimously. Motion carried.

Board Member Keen moved to approve the Consent Agenda with the changes. Vice Chairman Yates seconded the motion. Chairman Simler called for a vote. The Board voted aye unanimously. Motion carried.

SECTION C---Action Items---REPORTS

I. Homeless/Migratory Report

- Terry Law

Terry Law, Homeless Liaison reported to The Board of Trustees as follows:

- ✓ *Attended a one day Annual McKinney-Vinto Liaison training program in Lewiston on September 26th, 2019*
- ✓ *Also attended a 2-day Family and Community Engagement Conference in Boise on October 7th and 8th, 2019*
- ✓ *Worked with Tracy Lynde, District Clerk to establish a new Education of Homeless Students Policy for our District. Ours was outdated and not in compliance. Copy in Board Packet.*
- ✓ *Work with both Schools to establish this school year of students. This data has been entered into Power School. Currently we have 32 students that meet the criteria set by the McKinney-Vento Act. This represents 8% of our student body. MV criteria is measured by: Fixed-Regular-Adequate*
- ✓ *Worked with MV State Coordinator for the required annual training. 3 dates: Tuesday, November 19th, 2019, 2:00 p.m. for Kitchen and Janitors. Tuesday, November 26th, 2019, 8:15 a.m. for Bus Drivers, and Friday, December 6th, 2019, 8:00 a.m. for all other staff. Invited Board Trustees also.*
- ✓ *Next step working with Jen Wilcox to introduce me to the students and building a community resource packet with families.*

II. Superintendent's Report & Recognitions

Superintendent Higgins informed the Board of Trustees of the following:

Program:

** Mrs. Oatman and the Kamiah STEP committee will host two cultural events in November. Adopt and Elder day will be on November 21st, 2019. Community Elders will spend time with the classes sharing history and culture lessons. A Mini Pow wow will be held on November 26th, 2019 in the afternoon.*

** Elementary Librarian Carrie Bain in conjunction with the Kamiah Community Library hosted a reading night for elementary students and their parents. Approximately 80 people attended the event.*

Planning:

** The levy planning committee has meet and has completed a preliminary report for the board. Finalization of the recommendation will be provided to the board in the coming months.*

Personnel:

** I would like to recognize Mrs. Carrie Bain for her work in supporting the elementary school library. Mrs. Bain goes above and beyond in her work to provide an inviting environment for the students and has created specific programs that help teachers in their classes.*

Communication:

** One of the busses that was surplused sold through GoBidToday.com for \$ 3,900.00. The second bus will go on the next auction.*

** The district purchased the 4wheeler and attachments for \$ 1,850.00.*

** The three items that the board surplused last meeting have been advertised and are now up for bid by the general public.*

** Scanned Board Information Packet – As you know the board packet was emailed to you early last week. The district is in hopes that we can move to a paperless system in the future.*

Logistical Support:

**Final winterization of the Bob Squires Sport Complex has been reported to be complete. Mr. Bailey has plugged (Aerated) both the football field and the baseball field. R.J. Roberts has donated grass and fertilizer for the baseball infield.*

** Last month's report indicated that the cost to fix the Middle School fire sprinkler system would be \$ 2,898.00 Upon further inspection of the estimate the total number of feet of pipe to be repaired was less than what the estimate identified. Two new estimates were given to the district with a new cost of \$ 5.00 to \$ 6,500.00.*

III. Principal Report

K-6 Principal Steve Higgins was present. 7-12 Principal Peggy Flerchinger was absent. Principal Higgins gave verbal reports to The Board of Trustees for himself and on behalf of Principal Flerchinger in her absence.

IV. Indian Education Parent Committee

No report given.

SECTION D---Action Items---BUSINESS

I. Special Board Meeting

- January 8th, 2020
 - ✓ 6:00 p.m.
 - ✓ High School Library

After a brief discussion, Board Member Keen moved to have a Special Board Meeting on January 8th, 2020 at 6:00 p.m. in the High School Library to discuss the 2020 Supplemental Levy. Board Member Skinner seconded the motion. Chairman Simler called for a vote. The Board voted aye unanimously. Motion carried.

II. January Regular Board Meeting

- January 20th, 2020 – Martin Luther King Day
 - ✓ Reschedule for – January 22nd, 2020

After a brief discussion, Board Member Keen moved to reschedule the January 20th, 2020 Regular Board Meeting to January 22nd, 2020. Board Member Skinner seconded the motion. Chairman Simler called for a vote. The Board voted aye unanimously. Motion carried.

III. February Regular Board Meeting

- February 17th, 2020 – President’s Day
 - ✓ Reschedule for – February 20th, 2020

After a brief discussion, Board Member Keen moved to reschedule the February 17th, 2020 Regular Board Meeting to February 20th, 2020. Board Member Skinner seconded the motion. Chairman Simler called for a vote. The Board voted aye unanimously. Motion carried.

IV. Surplus Property

- Legion Steam Kettle—60 Gallon

Superintendent Higgins recommended the Surplus of Property for the Legion Steam Kettle—60 Gallon. Vice Chairman Yates moved to approve the Surplus Items. Board Member Keen seconded the motion. Chairman Simler called for a vote. The Board voted aye unanimously. Motion carried.

V. Job Description

- Superintendent of Schools

Vice Chairman Yates questioned Life Insurance, Medical, Dental and Vision Insurance and Twelve Month Work Year. Superintendent Higgins addressed the Life Insurance, Medical, Dental and Vision Insurance by explaining that he receives the same benefits as all other regular full time employees. He will look into the Twelve Month Work Year and report back at the next Regular School Board Meeting.

Vice Chairman Yates moved to approve the Job Description, Superintendent of Schools with the change of the evaluation date from January to December. Board Member Keen seconded the motion. Chairman Simler called for a vote. The Board voted aye unanimously. Motion carried.

SECTION E---INFORMATIONAL ITEMS

I. Student Enrollment—November 2019

A copy of Student Enrollment—November 2019 was provided to the Board Members.

II. Budget Comparison Report

A copy of the Budget Comparison Report was provided to the Board Members.

Chairman Simler adjourned the meeting at 7:58 p.m.

Rikki Simler
Rikki Simler, Board Chairman

Tracy Lynde
Tracy Lynde, Board Clerk