

## **AGENDA**

Kamiah Joint School District #304 Board of Trustees

### **Kamiah High School Library**

Monday, September 16<sup>th</sup>, 2019

Executive Session, 6:00 PM

Regular Meeting, 6:30 PM

### **SECTION A – OPENING ACTIVITIES (6:30PM)**

- I. Call Meeting to Order**
- II. Pledge of Allegiance**
- III. Public Comments**

This time has been set aside for those attending the Board meeting to speak to any item that is not on the agenda. Time will be limited to three (3) minutes.

Personnel issues cannot be brought up or discussed. This will be the only time during the meeting that the public will be invited to comment on items that are not on the agenda.

### **SECTION B – CONSENT AGENDA – Action Items**

- I. Approval of Minutes**
  - August 19<sup>th</sup>, 2019—Regular Meeting Minutes
- II. Approval of Bills**
- III. Approval of Policy**
  - Policy No. 571.5
    - ✓ Drug Testing of Student Athletes
- IV. Memorandum of Agreement**
  - Kamiah Jt. School District # 304 & Lewis-Clark Early Childhood Program
- V. Junior High Cross Country**
- VI. Approval to Hire**
  - Joy Miller—Kitchen
- VII. Approval of Substitutes**
  - Raylene Wemhoff

### **SECTION C – REPORTS**

- I. Superintendent's Report & Recognitions**
- II. Principal Report**

### **SECTION D – BUSINESS – Action Items**

- I. Expansion of Woodland Bus Route**
  - Dylan & Ally Roemer
- II. 2020-2021 Budget Analysis**
- III. Donation of Property to Kamiah Education Foundation**
  - Football Score Board
  - Paragon Electric Pottery Kiln
  - Hotsy Diesel Fired Electric Pressure Washer
- IV. Approval of Student Handbooks**
  - Kamiah Elementary School
  - Kamiah Middle School
  - Kamiah High School

**SECTION E – INFORMATIONAL ITEMS**

- I. Student Enrollment—September 2018**
- II. Student Enrollment—September 2019**
- III. Communications Cost Comparison**
- IV. ISBA—Memo from Ken Hart—ISBA Region 2 Chair**
- V. Budget Comparison Report**

**SECTION F – EXECUTIVE SESSION**

Moved by \_\_\_\_\_ to go into Executive Session, as per section 74-206 (1) of the Idaho Code, subsection (s):

- (b) To consider the evaluation, dismissal, or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member, or individual agent, or public school student;

Note: Need to take a roll call vote and need to have 2/3 vote recorded in the minutes.

August 19<sup>th</sup>, 2019 Regular Meeting Minutes

Work Session—5:15 p.m.  
With the Chamber of Commerce

Executive Session—6:00 p.m.

Regular Meeting—6:30 p.m.

*The Board of Trustees of Kamiah Jt. School District met in the Kamiah High School Library. Board Members present were Chairman Rikki Simler, Vice Chairman Herman Yates, Board Member Brandaan deGroot and Board Member Don Skinner. Board Member Damon Keen was present via satellite. Also present for the meeting was Superintendent Steve Higgins, Clerk Tracy Lynde and Business Manager Patty Hamilton.*

**SECTION F---EXECUTIVE SESSION**

*At 6:05 p.m., Moved by Vice Chairman Yates to go into Executive Session, as per section 74-206 (1) of the Idaho Code, subsection (s):*

*(b) To consider the evaluation, dismissal, or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member, or individual agent, or public school student;*

*Motion was seconded by Board Member deGroot. Chairman Simler called for a roll call vote. Chairman Simler voted Aye, Board Member Skinner voted Aye, Vice Chairman Yates voted Aye, Board Member deGroot voted Aye and Board Member Keen voted Aye. Motion carried.*

*Personnel Issues were discussed.*

*Board Member deGroot moved to adjourn the Executive Session at 6:25 p.m. Board Member Skinner seconded the motion. Chairman Simler called for a vote. The Board voted Aye unanimously. Motion carried.*

**SECTION A---OPENING ACTIVITIES (6:30 P.M.)**

**I. Call Meeting to Order**

*At 6:30 p.m., Chairman Simler welcomed the audience and called the Regular Meeting to order.*

**II. Pledge of Allegiance**

*The Pledge of Allegiance was led by Patty Hamilton, Business Manager.*

**III. Public Comments**

*Chairman Simler asked for public comments on non-agenda items. There was no public input at this time.*

## SECTION B---Action Items---CONSENT AGENDA

- I. **Approval of Minutes**
  - July 15<sup>th</sup>, 2019—Regular Meeting Minutes
- II. **Approval of Bills**
- III. **Approval of Policy**
  - Policy No. 230
    - ✓ Federal Impact Funds – Indian Policies and Procedures
- IV. **Approval of Resignation**
  - Hailey Knox—Kitchen
  - Jim Engledow—Assistant High School Girls' Basketball
  - Jim Engledow—High School Track
- V. **Approval to Hire**
  - Carrie Bain—Elementary Librarian
  - Walter Jerusal, Jr.—Part Time Custodian
  - Nicole Weeks—Special Education Aide
  - Nicole Roberts—Special Education Aide
- VI. **Approval of Substitutes**
  - Patricia Armiger

*Superintendent Higgins recommended the approval of the Consent Agenda. Board Member deGroot moved to approve the Consent Agenda. Board Member Skinner seconded the motion. Chairman Simler called for a vote. The Board voted aye unanimously. Motion carried.*

## SECTION C---Action Items---REPORTS

- I. **Transportation Report**
  - Greg Anderson

*Transportation Supervisor Greg Anderson submitted a report for the Board of Trustees to review.*

- II. **Superintendent's Report & Recognitions**

*Superintendent Higgins informed the Board of Trustees of the following:*

**Program:**

*\* LCECP has agreed to allow the district to use the head start building until final disbursement can be approved. The District will open a Preschool at the site. Mrs. Sonnen and Mrs. Flerchinger are putting together plans for its operation. Cost to the District will be utilities, internet, janitorial and basic maintenance and repair. Formal approval will be on the September Board Agenda.*

**Planning:**

*\* Teachers Weekly Schedule – Staff took part in the morning Breakfast. Building and Department Meetings will take place tomorrow and through the week. Five staff will be taking part in the Math Initiative Training in Orofino on Thursday and Friday.*

*\* KSD will host an Open House from 6:00 p.m. - 7:30 p.m. on Wednesday. Each building will design their own plan for parents*

**Personnel:****Communication:**

*\* Quest, CPA completed the audit last week. They will report back to when the report is provided in September and will meet with the Board in October for final review and Q/A.*

*\*LMT (Justyna Tomtas, Education Writer) will be in District on Thursday to do a follow-up story on last springs failed levy story.*

**Logistical Support:**

*\* Middle School Access – We are checking with the City to see if there are any restrictions on the main Middle School gates being locked. Alternative access for Henry and teachers in the modular has been opened.*

*\* To follow up on last month's question by the Board, Simmons Sanitation bill will be reduced from \$1,300 to \$800 with the reduction of one dumpster located at the Middle School. Henry and Robert Simmons are working together to keep track of our needs with the single dumpster on campus.*

*\*Bus Surplus – Kyle Musick, owner of GoBidToday On-Line Auction Company, will sell the two surplus busses. \$100.00/ title. This will meet the state code for disposal of public property. Expected revenue for the two busses would be about \$ 1,500.00-\$ 2,000.00.*

*\* Expanded Compunet Support – To better support the District core network, I have agreed to allowing Compunet to assist the District in oversight of the network core. They will remotely monitor the network for issues allowing the district to take a proactive approach rather than reactive. No additional to current contract agreement.*

*\* Mr. Bailey reports the buildings are ready to go maintenance wise.*

*\* ICP contract was signed for the school year 30,000 gal at \$ 1.17.*

## SECTION D---Action Items---BUSINESS

### I. **Approval of Bus Routes 2019-2020 & Non-Transportation Zones**

*Transportation Supervisor Greg Anderson supplied the Board of Trustees with reports that he had prepared that were included in the Board Packets. After a discussion, and upon the recommendation of Superintendent Higgins, Board Member deGroot moved to approve the Bus Routes and Non Transportation Zones for the 2019-2020 School Year. Board Member Skinner seconded the motion. Chairman Simler called for a vote. The Board voted aye unanimously. Motion carried.*

### II. **Approval of Safety Busing**

*Transportation Supervisor Greg Anderson supplied the Board of Trustees with reports that he had prepared that were included in the Board Packets. After a brief discussion, and upon the recommendation of Superintendent Higgins, Board Member deGroot moved to approve the Safety Busing for the 2019-2020 School Year. Vice Chairman Yates seconded the motion. Chairman Simler called for a vote. The Board voted aye unanimously. Motion carried.*

### III. **Middle School Community Use**

*Board Member deGroot is asking for the Middle School Gym to be used this coming School Year. After a brief discussion, Board Member deGroot moved to open the Middle School Gym for the Community, pending legal review from Superintendent Higgins. Board Member Skinner seconded the motion. Chairman Simler called for a vote. Board Member deGroot voted Aye, Board Member Skinner voted Aye, Chairman Simler voted Ney, Vice Chairman Yates voted Ney and Board Member Keen voted Ney. Motion failed 3 to 2.*

### IV. **4-Wheeler with Attachments**

- 2001 Yamaha Big Bear 400

*Superintendent Higgins has suggested to the Board of Trustee not to purchase from an employee.*

### V. **Surplus Property**

- Football Score Board
- Paragon Electric Pottery Kiln
- Hotsy Diesel Fired Electric Pressure Washer

*Superintendent Higgins recommended the Surplus of Property for the Football Score Board, Paragon Electric Pottery Kiln and Hotsy Diesel Fired Electric Pressure Washer. Board Member deGroot moved to approve the Surplus Items. Board Member Skinner seconded the motion. Chairman Simler called for a vote. The Board voted aye unanimously. Motion carried.*

**VI. Board Zone Vacancies**

- December 2019
  - ✓ Zone II – Brandaan deGroot
  - ✓ Zone III – Damon Keen
  - ✓ Zone V – Herman Yates

*Superintendent Higgins informed the Board of Trustees that Zone II, Zone III and Zone V will be up for re-election. Deadline for Petition of Candidacy and a Declaration of Candidacy is September 3<sup>rd</sup>, 2019 at 3:00 p.m. in the District Office.*

**SECTION E---INFORMATIONAL ITEMS**

- I. **2019 ISBA Fall Region Meeting – Wednesday, September 18<sup>th</sup>, 6:00 p.m., Lewiston, Idaho**  
*A Copy of the 2019 ISBA Fall Region Meeting – Wednesday, September 18<sup>th</sup>, 6:00 p.m., Lewiston, Idaho was provided to the Board Members.*
- II. **Draft Resolution 1 – Establishing Limits for Unelected Charter School Authorizers**  
*A Copy of the Draft Resolution 1 – Establishing Limits for Unelected Charter School Authorizers was provided to the Board Members.*
- III. **Resolution 2 – Aligning Idaho’s School-Age and Public School Accountability Requirements**  
*A Copy of the Resolution 2 – Aligning Idaho’s School-Age and Public School Accountability Requirements was provided to the Board Members.*
- IV. **Budget Comparison Report**  
*A copy of the Budget Comparison Report was provided to the Board Members.*

*Chairman Simler adjourned the meeting at 7:15 p.m.*

  
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Rikki Simler, Board Chairman

  
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Tracy Lynde, Board Clerk