

AGENDA

Kamah Joint School District #304 Board of Trustees

Kamah High School Library

Monday, July 20th, 2020

Executive Session, 6:00 PM

Regular Meeting, 6:30 PM

SECTION A – OPENING ACTIVITIES (6:30PM)

- I. Call Meeting to Order**
- II. Pledge of Allegiance**
- III. Public Comments**

This time has been set aside for those attending the Board meeting to speak to any item that is not on the agenda. Time will be limited to three (3) minutes.

Personnel issues cannot be brought up or discussed. This will be the only time during the meeting that the public will be invited to comment on items that are not on the agenda.

SECTION B – CONSENT AGENDA – Action Items

- I. Approval of Minutes**
 - June 15th, 2020—Regular Meeting Minutes
- II. Approval of Bills**
- III. Approval of Policies**
 - Policy No. 5340 – Personnel-Evaluation of Certificated Personnel
 - Policy No. 6400 – Administration-Principals
- IV. Approval of Resignations**
 - Mark Browne—Part-Time Custodian
 - Genese Simler—Title I Aide
 - Melinda Wimer—Special Education Aide
 - Alysha Cornelius—Bus Driver
- V. Approval to Hire**
 - Mark Browne—Full-Time Custodian
 - Genese Simler—Middle School Librarian
 - Melinda Wimer—Elementary Librarian
 - Stacey Skinner—Middle School Secretary
 - Patrick Foy—Transportation Supervisor
- VI. Approval of 2020-2021 Additional Assignment**
 - Head Teacher
 - Shannon Engledow

SECTION C – REPORTS

- I. Superintendent's Report & Recognitions**
 - Return to Learn – Update

SECTION D – BUSINESS – Action Items

- I. Massey Janitorial / CV Lawn Care**
 - Patty Hamilton – Business Manager
- II. Approval of Termination**
 - Employee “C”
- III. Summer Maintenance Projects**
 - Henry Bailey – Maintenance Supervisor

SECTION E – INFORMATIONAL ITEMS

I. Thank You Card – Mike & Charlene Brocke

II. Western States Fire Protection Co.

- Replace Overhead Fire Main Pipe Phase I
- Replace Overhead Fire Main Pipe Phase II

SECTION F – EXECUTIVE SESSION

Moved by _____ to go into Executive Session, as per section 74-206 (1) of the Idaho Code, subsection (s):

(b) To consider the evaluation, dismissal, or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member, or individual agent, or public school student;

Note: Need to take a roll call vote and need to have 2/3 vote recorded in the minutes.

Executive Session—6:00 p.m.

Regular Meeting—6:30 p.m.

The Board of Trustees of Kamiah Jt. School District met in the Kamiah High School Library. Board Members present were Chairman Rikki Simler, Vice Chairman Brandaan deGroot, Board Member Don Skinner Board Member Damon Keen (Via Zoom) and Board Member Jesse Hunt. Also present for the meeting was Superintendent Steve Higgins and Clerk Tracy Lynde. Business Manager Patty Hamilton was present in Open Session of the Regular Meeting.

SECTION G---EXECUTIVE SESSION

At 6:02 p.m., Moved by Vice Chairman deGroot to go into Executive Session, as per section 74-206 (1) of the Idaho Code, subsection (s):

(b) To consider the evaluation, dismissal, or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member, or individual agent, or public school student;

Motion was seconded by Board Member Skinner. Chairman Simler called for a roll call vote. Chairman Simler voted Aye, Board Member Skinner voted Aye, Board Member Keen voted Aye, Board Member Hunt voted Aye and Vice Chairman deGroot voted Aye. Motion carried.

Personnel Issues were discussed.

Board Member Skinner moved to recess the Executive Session at 6:29 p.m. Board Member Hunt seconded the motion. Chairman Simler called for a vote. The Board voted Aye unanimously. Motion carried.

SECTION A---OPENING ACTIVITIES (6:30 P.M.)

I. Call Meeting to Order

At 6:40 p.m., Chairman Simler welcomed the audience and called the Regular Meeting to order.

II. Pledge of Allegiance

The Pledge of Allegiance was led by Herman Yates, Parton.

III. Public Comments

Chairman Simler asked for public comments on non-agenda items.

**Herman Yates, 4-5 Day School Week.*

SECTION B---Action Items---CONSENT AGENDA

- I. **Approval of Minutes**
 - May 18th, 2020—Regular Meeting Minutes
- II. **Approval of Bills**
- III. **Approval of Resignation**
 - Leah York—Kamiah Middle School Athletic Director
 - Jim Engledow—Junior High School Football Coach
- IV. **Approval to Hire**
 - William McFall—Secondary Principal
 - Mark Browne—Part-Time Custodian

Superintendent Higgins recommended the approval of the Consent Agenda. Vice Chairman deGroot moved to approve the Consent Agenda. Board Member Skinner seconded the motion. Chairman Simler called for a vote. The Board voted aye unanimously. Motion carried.

SECTION C---Action Items---REPORTS

I. **Superintendent's Report & Recognitions**

Superintendent Higgins informed the Board of Trustees of the following:

Program:

- * Title I Grant has been submitted. Over the course of the upcoming year the federal government will adjust the allocation leading to additional changes in the operating budget.*
- * Mrs. Oatman has completed the Federal Grant Application for tribal student support. She is securing a few more signatures before final submission.*

Planning:

- * Teachers have moved back into the Middle School under Mr. Bailey's direction. Mr. Bailey reports that the Middle School is ready to go other than the new carpet and the final change over on the sprinkler system.*
- *As reported last month Musgrove Engineering firm surveyed the heating and cooling project for the High School Gym. They will consider the best most efficient option and assist in creating the RFP for bidding the project. The District should get information in the coming week. Superintendent Merrill continues to be briefed on this project.*
- Superintendent Merrill was in the office last week continuing to get acquainted with staff and program status.*

Personnel:

** Library and Middle school secretary positions are open with interviews scheduled for next week.*

** State Evaluation Report has been submitted for the year.*

Communication:

** No further information on the juveniles that gained access to the school.*

Logistical Support:

** Mr. Massey was contacted after last month's board meeting to see if he would like to discuss his proposal on the middle school grounds. He agreed to meet but has not contacted the District to set a time.*

I would like to thank the District for the opportunity to serve the community for the last three years. I feel that the District is in a position where it can focus on the academic needs of the students and improving program. I would also like to thank my District office staff for being a part of my administrative team. Without their input, guidance and help our successes would not have been achieved. Lastly I would like to thank the entire District staff for the commitment to the students they serve and the willingness to look forward to find the best ways to educate, nurture and care for Kamiah's students.

SECTION D---Action Items---BUSINESS

I. Budget Hearing 2020-2021

- **Included is a copy of the Proposed Budget for the 2020-2021 School Year**
 - A. Open Budget Hearing**
 - Review the Expenditure Reductions for 2020-2021
 - Review of Revenue Changes
 - Discussion of changes to the 2020-2021 Proposed Budget
 - B. Adopt the Proposed Budget for the 2020-2021 School Year**
 - C. Close the Budget Hearing**

Chairman Simler suspended the Regular Meeting to hold the Budget Hearing.

Vice Chairman deGroot moved to open the Budget Hearing for the 2020-2021 School Year. Board Member Hunt seconded the motion. Chairman Simler called for a vote. The Board voted aye unanimously. Motion carried.

Superintendent Higgins and Business Manager Hamilton explained to the Board of Trustees the adjustments that were made from the 2019-2020 School Year Budget to the 2020-2021 School Year Budget. A brief discussion was held.

Board Member Skinner moved to Adopt the Proposed Budget for the 2020-2021 School Year. Vice Chairman deGroot seconded the motion. Chairman Simler called for a vote. The Board voted aye unanimously. Motion carried.

Vice Chairman deGroot moved to close the Budget Hearing. Board Member Skinner seconded the motion. Chairman Simler called for a vote. The Board voted aye unanimously. Motion carried.

Chairman Simler resumed the Regular Meeting.

II. Approval of Principal Contract

- **Assignment & Amount**

- William McFall

After a discussion, Vice Chairman deGroot moved to approve William McFall, as the 9 – 12 Principal with oversight of the K – 3 Grades, with the amount of \$ 70,000.00. Board Member Hunt seconded the motion. Chairman Simler called for a vote. The Board voted aye unanimously. Motion carried.

III. Approval of Termination

- Employee “B”

Vice Chairman deGroot moved to postpone the approval of termination of Employee “B” until after Executive Session. Board Member Skinner seconded the motion. Chairman Simler called for a vote. The Board voted aye unanimously. Motion carried.

IV. Classified Salary Schedule

- Update Categories

After a brief discussion, Vice Chairman deGroot moved to make the Pay Code Titles for Instructional Assistants and Media Aides the same. Board Member Hunt seconded the motion. Chairman Simler called for a vote. The Board voted aye unanimously. Motion carried.

V. Classified and Support Staff Wages

After a discussion, Superintendent Higgins recommend giving all Classified Staff a step increase and the Support Staff the equal increase that equates to 2.5%, for the 2020-2021 School Year. Vice Chairman deGroot moved to table until the July School Board Meeting. Board Member Hunt seconded the motion. Chairman Simler called for a vote. The Board voted aye unanimously. Motion carried.

VI. Re-Siding of High School Shop

Superintendent Higgins recommended Re-Siding the High School Shop in the amount of approximately \$ \$ 16,000.00+ for materials. After a discussion, Board Member Keen moved to reside the High School Shop. Board Member Skinner seconded the motion. Chairman Simler called for a vote. Chairman Simler voted Aye, Vice Chairman deGroot voted Ney, Board Member Skinner voted Aye, Board Member Hunt voted Aye and Board Member Keen voted Aye. Motion carried 4 to 1.

SECTION E---INFORMATIONAL ITEMS

No Informational Items.

SECTION G---EXECUTIVE SESSION

At 7:24 p.m., Moved by Vice Chairman deGroot to resume Executive Session, as per section 74-206 (1) of the Idaho Code, subsection (s):

- (c) To consider the evaluation, dismissal, or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member, or individual agent, or public school student;*

Motion was seconded by Board Member Hunt. Chairman Simler called for a roll call vote. Chairman Simler voted Aye, Board Member Skinner voted Aye, Board Member Keen voted Aye, Board Member Hunt voted Aye and Vice Chairman deGroot voted Aye. Motion carried.

Personnel Issues were discussed.

Board Member Skinner moved to adjourn the Executive Session at 7:43 p.m. Vice Chairman deGroot seconded the motion. Chairman Simler called for a vote. The Board voted Aye unanimously. Motion carried.

SECTION D---Action Items---BUSINESS

Approval of Termination

- Employee "B"

Upon the recommendation of Superintendent Higgins, Board Member Hunt moved to terminate Employee "B" effective Tuesday, June 16th, 2020. Board Member Skinner seconded the motion. Chairman Simler called for a vote. The Board voted aye unanimously. Motion carried.

Chairman Simler adjourned the meeting at 7:50 p.m.


Rikki Simler, Board Chairman


Tracy Lynde, Board Clerk